



RCBC Savings Bank
Corporate Center

RSBCCPMO2018A-0030

August 2, 2018

PMO – ADVISORY Gate Pass Application

Dear Tenants,

Please be informed of the following gate pass signing and releasing schedule from **Monday to Friday**:

1st batch

10:00AM - Signing (cut-off)

12:00NN - Releasing

2nd batch

2:00PM - Signing (cut-off)

5:00PM – Releasing

Gate pass signed by authorized signatories must be submitted at the loading dock (2nd fl) for the issuance of control number. The approved gate pass can only be claimed at the specific time mentioned above presenting the claim stub issued by the guard on duty.

NO GATE PASS SIGNING ON WEEKENDS AND HOLIDAYS.

Gate pass submitted beyond the 2:00PM cut-off during weekdays will be released on the following day, while gate pass submitted beyond 2 o'clock on the afternoon of Friday will be released on Monday.

This policy implements and sets minimum access standards that must be maintained throughout the building to protect everyone's property and assets and to maximize personal safety.

Feel free to call us at (02) 808-1770 if you have queries.

Thank you,

[Handwritten Signature]
080218

KIM YEL T. TABUCAL

Property Manager

RSBCC-PMO RCBC Savings Bank Corporate Center, 26th and 25th Streets,
Bonifacio Global City, Taguig City



LANDEV
CORPORATION



RCBC
A YGC Member

PROPERTY MANAGEMENT OFFICE

GF-Mezzanine, RCBC Savings Bank Corporate Center
26th and 25th Streets, Bonifacio Global City
Taguig City, Metro Manila, 1634 Philippines
Tel Nos. (02) 808-1770